

## DFA Law LLP - Employment Law / HR training sessions

## The employment law team at DFA Law are currently offering training sessions on the following topics:

- Conducting a disciplinary investigation and hearing;
- Managing employee grievances;
- Dealing with underperforming employees;
- Redundancy consultation and scoring exercises (less than 20 employees);
- Conducting settlement negotiations; and
- Dealing with absence management involving long term sickness absences or frequent short term absences

These sessions would be ideal for HR team members and any managers and supervisors who have day-to-day responsibility for dealing with employment law issues.

The sessions will be carried out by an experienced solicitor specialising in employment law and are designed to provide your team with the skills necessary to navigate the relevant topics confidently without falling foul of employment law and risking an employment tribunal claim.

The training can be conducted at your office, or our office and there is no limit on the number of attendees who can join (subject to room capacity).

The cost of each session is £420 + VAT and would include a training session of approximately one hour followed by a question and answer session. Each attendee would be given access to a copy of the training notes after the event.

If your business would like a training session on another area of HR or employment law, then please contact us and we will be able to quote for a bespoke training course.

For more information or to book a course, contact Michael Nadin on 01604 609 566 or at michael.nadin@dfalaw.co.uk.

